# Town of Florence Quarterly Financial Report As of December 31, 2013 (unaudited)

#### Introduction

The following report highlights the financial results of the Town for the second quarter of the fiscal year. The report presents the results of Town revenues, expenditures and fund balances and includes comparison of current year actual figures to the budget and prior year.

### Highlights

- Major Town revenues are meeting or exceeding budget expectations and are ahead of the prior year.
  - Sales tax revenue is 19% ahead of expectations and 20% ahead of the prior year.
  - State-shared sales tax is meeting expectations and is 6% ahead of the prior year.
  - State-shared income tax is meeting expectations and is 9% ahead of the prior year.
  - Vehicle license tax is 5% ahead of expectations and 6% ahead of the prior year.
  - Highway user revenue is meeting expectations and 3% ahead of the prior year.
  - Transportation excise tax is 9% ahead of expectations and the prior year.
- Town expenditures are below the budget established for fiscal year 2014.
- General Fund: With 50% of the year complete, revenues are at 50% collected and the expenditure budget is 46% expended.
- Capital Improvements Fund: Revenues are 64% collected and the expenditure budget is 31% expended.
- HURF: Revenues are at 48% collected and the expenditure budget is 17% expended. Of the \$4.5 million capital budget, 2% is expended.
- Water Utility: Fee revenues are at 45% collected and the expenditure budget is 12% expended. Of the \$4.8 million capital budget, 1% is expended.
- Wastewater Utility: Fee revenues are at 43% collected and the expenditure budget is 25% expended. None of the \$2.3 million capital budget has been expended.
- Sanitation: Fee revenues are at 51% collected and the expenditure budget is 42% expended.
- Fund balances are healthy and normal.

### **Major Revenues**

Throughout this section of the finance report, monthly revenue results for the first half of the year is compared to the budget and prior year. An updated estimate (forecast) of the annual revenue based on the results of the first six months of the year is also presented. In the monthly revenue charts, the light-shaded graph columns represent forecasted amounts.

#### Sales Tax

The Town imposes a two percent (2%) transaction privilege tax rate on retail sales and services made within the Town boundaries. This tax is commonly referred to as sales tax. The total tax rate within the Town is 8.7 percent, which also includes the State and Pinal County tax rates. Sales tax revenue supports the Capital Improvements Fund (sales tax on private construction projects), Construction Tax Fund (sales tax on governmental entity

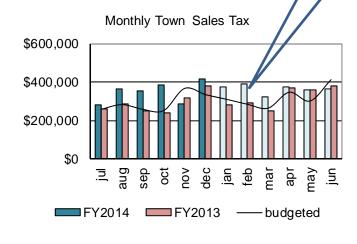
Sales Tax Rate						
<u>in Florenc</u>	<u>e</u>					
Town	2.0%					
Pinal County	1.1%					
State of Arizona	5.6%					
Total	8.7%					

construction projects), Food Tax Fund (sales tax on food for home consumption) and the General Fund (all other sales tax).

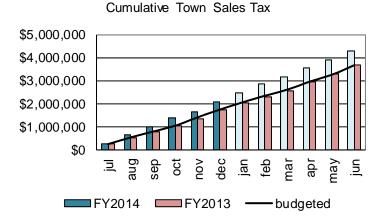
Town Sales Tax	monthly projections	current year actual	% variance from projection	% change from prior year	prior year actual
Jul	257,805	283,062	10%	8%	261,190
Aug	282,510	366,237	30%	27%	288,519
Sep	258,193	351,956	36%	41%	249,424
Oct	251,438	382,733	52%	58%	242,296
Nov	366,601	283,804	-23%	-11%	319,595
Dec	334,510	416,711	25%	10% 377,45	
YTD total	1,751,056	2,084,503			1,738,483
YTD variance		333,447	19%	20%	346,020
Annual totals	budget	forecast (trend)	projected	variance	prior year actual
	3,670,000	4,269,308	599,308	16.3%	3,670,260

Light-colored columns represent forecast amounts

- The annual budget projected sales tax revenue in the amount of \$3,670,000.
- As of 12/31/13, the total collected is \$2,084,503. This is \$333,447 or 19% greater than the projected amount.
- Current year revenue is \$346,020 or 20% greater than the prior year.



- Based on the trend in the first six months, sales tax could reach \$4,269,308, which would be \$599,308 or 16% greater than the budgeted amount of \$3,670,000.
- At the current pace, sales tax revenue in the General Fund could exceed the budget by \$311,224 or 14%; private construction by \$358,390 or 33%; and, food tax by



\$35,600 or 17%. Sales tax on government-entity construction projects is below budget expectations and at the current pace could result in being \$105,906 lower than budget.

Town Sales Tax by Type	General	Private Construction	Government Construction	Food	Total
Jul	165,685	99,011	-	18,366	283,062
Aug	202,270	141,373	7,295	15,299	366,237
Sep	211,097	125,508	-	15,351	351,956
Oct	198,967	152,369	9,710	21,687	382,733
Nov	148,415	101,586	12,364	21,439	283,804
Dec	273,764	109,348	13,336	20,263	416,711
YTD total	1,200,198	729,195	42,705	112,405	2,084,503
forecast (trend)	2,511,224	1,458,390	54,094	245,600	4,269,308
budget	2,200,000	1,100,000	160,000	210,000	3,670,000
proj. variance	311,224	358,390	(105,906)	35,600	599,308

## State-shared Revenue

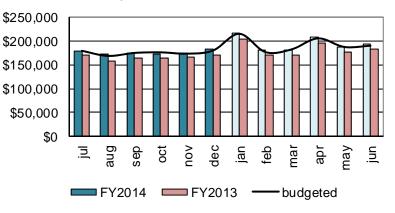
As with all Arizona municipalities, the Town receives certain state revenues based on population. State-shared revenue includes sales tax, income tax, vehicle license tax and highway user revenue. In addition to population, highway user revenue distribution is also based on gasoline sales. It consists of tax on gasoline, a portion of the vehicle license tax and other transportation related fees and must be used solely for street and highway purposes, which are recorded in the Highway User Revenue Fund. State-shared sales tax, income tax and vehicle license tax support the General Fund.

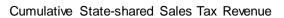
State-shared Sales Tax

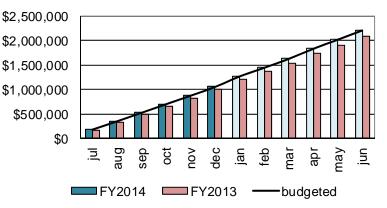
State-shared Sales Tax	monthly projections	current year actual	% variance from projection	% change from prior year	prior year actual
Jul	179,072	178,913	0%	5%	169,848
Aug	168,470	171,410	2%	8%	158,459
Sep	174,704	175,258	0%	7%	164,126
Oct	175,919	172,748	-2%	5%	164,560
Nov	173,089	175,336	1%	6%	165,574
Dec	179,714	181,802	1%	6%	171,003
YTD total	1,050,968	1,055,467			993,570
YTD variance		4,499	0%	6%	61,897
Annual totals	budget	forecast (trend)	projecte	d variance	prior year actual
	2,206,504	13,877	0.6%	2,090,169	

- The annual budget \$2
  projected state-shared sales tax revenue in the amount of \$2,206,504.
- As of 12/31/13, the total collected is \$1,055,467. This is \$4,499 greater than the projected amount.
- Current year revenue is \$61,897 or 6% greater than the prior year.
- Based on the trend in the first six months, stateshared sales tax could reach \$2,220,381 which slightly exceeds the budget of \$2,206,504.

Monthly State-shared Sales Tax Revenue





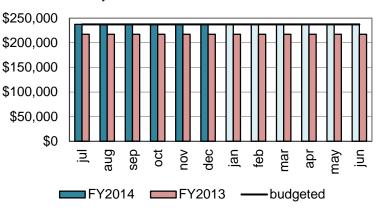


State-shared Income Tax

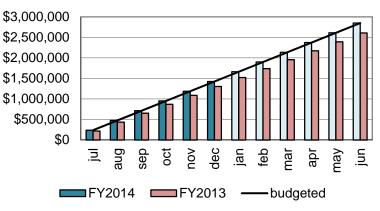
State-shared Income Tax	monthly projections	current year actual	% variance from projection	% change from prior year	prior year actual
Jul	237,410	237,411	0%	9%	217,371
Aug	237,410	237,410	0%	9%	217,370
Sep	237,410	237,411	0%	9%	217,371
Oct	237,410	237,411	0%	9%	217,371
Nov	237,410	237,410	0%	9%	217,370
Dec	237,410	237,411	0%	9%	217,371
YTD total	1,424,461	1,424,464			1,304,224
YTD variance		3	0%	9%	120,240
Annual totals	budget	forecast (trend)	projecte	d variance	prior year actual
	2,848,922	2,848,922	-	0.0%	2,608,448

- The annual budget projected state-shared income tax revenue in the amount of \$2,848,922.
- As of 12/31/13, the total collected is \$1,424,464.
- Current year revenue is \$120,240 or 9% greater than the prior year.
- State-shared income tax is determined by the state prior to the beginning of the next fiscal year and then evenly distributed to the Town on a monthly basis; therefore, the total amount collected by year-end will be the budgeted amount.

Monthly State-shared Income Tax Revenue



#### Cumulative State-shared Income Tax Revenue

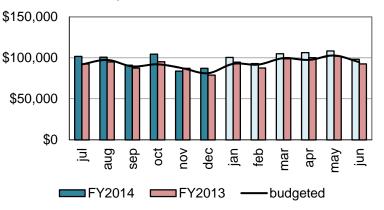


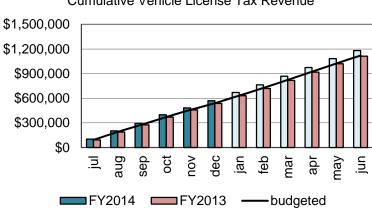
Vehicle License Tax	monthly projections	current year actual	% variance from projection	% change from prior year	prior year actual
Jul	92,073	101,813	11%	10%	92,559
Aug	97,488	100,820	3%	6%	95,039
Sep	89,623	91,075	2%	4%	87,533
Oct	92,134	104,544	13%	10%	95,262
Nov	87,350	83,894	-4%	-4%	87,229
Dec	81,298	87,289	7%	11%	78,979
YTD total	539,966	569,435			536,601
YTD variance		29,469	5%	6%	32,834
Annual totals	budget	forecast (trend)	projecte	d variance	prior year actual
	1,119,567	1,181,099	61,532	5.5%	1,112,996

Vehicle License Tax

- The annual budget projected vehicle license tax revenue in the amount of \$1,119,567.
- As of 12/31/13, the total collected is \$569,435. This is \$29,469 or 5% greater than the projected amount.
- Current year revenue is \$32,834 or 6% greater than the prior year.
- Based on the trend in the first six months, vehicle license tax could reach \$1,181,099, which would be \$61,532 or 5.5% greater than the budgeted amount of \$1,119,567.

Monthly Vehicle License Tax Revenue





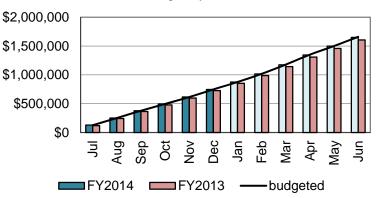
Cumulative Vehicle License Tax Revenue

Highway User Revenue	monthly projections	current year actual	% variance from projection	% change from prior year	prior year actual
Jul	125,872	129,734	3%	9%	119,180
Aug	125,136	120,910	-3%	-2%	123,491
Sep	127,443	126,382	-1%	3%	122,804
Oct	117,433	119,995	2%	5%	114,017
Nov	119,405	119,662	0%	1%	118,209
Dec	132,302	129,846	-2%	1%	129,009
YTD total	747,591	746,529			726,710
YTD variance		(1,062)	0%	3%	19,819
Annual totals	budget	forecast (trend)	projecte	d variance	prior year actual
	1,659,987	1,650,057	(9,930)	-0.6%	1,606,251

### Highway User Revenue

- The annual budget projected highway user revenue in the amount of \$1,659,987.
- As of 12/31/13, the total collected is \$746,529, nearly the same as the projected amount.
- Current year revenue is \$19,819 or 3% greater than the prior year.
- Based on the trend in the first six months, highway user revenue would be slightly lower than the budgeted amount of \$1,659,937.

Cumulative Highway User Revenue

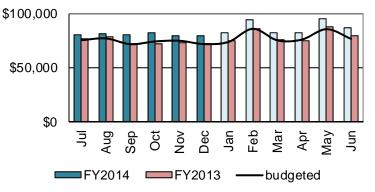


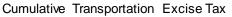
Transportation Excise Tax	monthly projections	current year % variance % actual from projection		% change from prior year	prior year actual
Jul	75,163	80,140	7%	5%	76,154
Aug	76,733	81,312	6%	4%	77,885
Sep	71,418	80,420	13%	12%	71,961
Oct	73,974	81,938	11%	14%	71,906
Nov	74,597	79,369	6%	9%	72,725
Dec	71,533	78,997	10%	9%	72,211
YTD total	443,418	482,176			442,842
YTD variance		38,758	9%	9%	39,334
Annual totals	budget	forecast (trend)	projected	variance	prior year actual
	915,000	1,003,528	88,528	9.7%	920,806

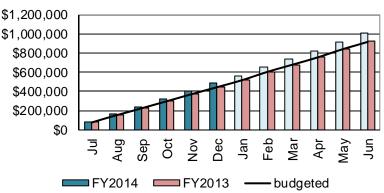
#### Transportation Excise Tax Revenue

- The annual budget projected transportation excise tax revenue in the amount of \$915,000.
- As of 12/31/13, the total collected is \$482,176. This is \$38,758 or 9% greater than the projected amount.
- Current year revenue is \$39,334 or 9% greater than the prior year.
- Based on the trend in the first six months, transportation excise tax could reach \$1,003,528, which would be \$88,528 or 9.7% greater than the budgeted amount of \$915,000.

Monthly Transportation Excise Tax





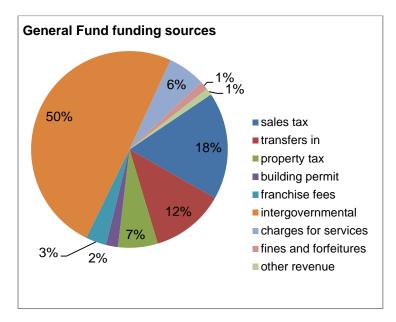


### **General Fund**

The General Fund is the Town's main operating fund accounting for most of the Town's services, including public safety, culture and recreation, community development, general government and other expenditures not accounted for in other funds. The General Fund is primarily supported by local and state-shared taxes.

#### **General Fund Revenue**

The majority of Town revenue is projected to come from state-shared revenue (50%) and local sales tax (18%). The remainder comes from property tax (7%), building permit fees (2%), franchise fees (3%), charges for services (6%), fines and forfeitures (1%) and other sources (1%).

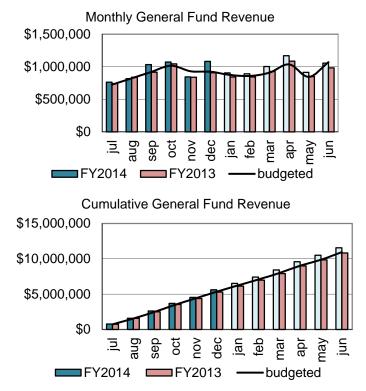


Major revenues supporting the General Fund are discussed above in the Major Revenue section of this report.

General Fund Revenue	monthly projections	current year actual	% variance from projection	% change from prior year	prior year actual			
Jul	725,773	763,649	5%	3%	742,843			
Aug	822,957	817,430	-1%	-3%	839,034			
Sep	921,453	1,033,998	12%	13%	916,847			
Oct	1,016,678	1,072,836	6%	3%	1,044,466			
Nov	930,771	844,750	-9%	1%	839,751			
Dec	923,781	1,082,510	17%	19%	908,227			
YTD total	5,341,413	5,615,173			5,291,168			
YTD variance		273,760	5%	6%	324,005			
Annual totals	budget	forecast (trend)	projecte	d variance	prior year actual			
	10,936,762	11,556,884	620,122	5.7%	10,824,999			
Note: Excludes transfers								

Note: Excludes transfers

- The annual budget projected General Fund revenue in the amount of \$10,936,762.
- As of 12/31/13, the total collected is \$5,615,173. This is \$273,760 or 5% greater than the projected amount.
- Current year revenue is \$324,005 or 6% greater than the prior year.
- Based on the trend in the first six months, General Fund revenue could reach \$11,556,884, which would be \$620,122 or 5.7% greater than the budgeted amount of \$10,936,762.

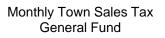


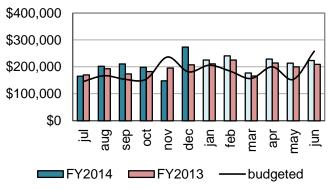
General Fund Revenue	budget	current year actual	% received	% change from prior year	prior year actual	\$ change
taxes						
sales tax	\$ 2,200,000	1,200,198	55%	7%	1,123,860	76,338
property tax	814,526	477,407	59%	7%	445,068	32,339
total taxes	3,014,526	1,677,605	56%	7%	1,568,928	108,677
licenses and permits						
building permit fee	245,000	185,726	76%	35%	137,622	48,104
other licenses/permits	39,000	33,038	85%	-1%	33,527	(489)
total licenses/permits	284,000	218,764	77%	28%	171,149	47,615
franchise fees						
APS franchise fee	267,000	160,798	60%	5%	152,853	7,945
other franchise fees	153,180	73,493	48%	23%	59,820	13,673
total franchise fees	420,180	234,291	56%	10%	212,673	21,618
intergovernmental						
state-shared sales tax	2,206,504	1,055,467	48%	6%	993,570	61,897
state-shared income tax	2,848,922	1,424,464	50%	9%	1,304,224	120,240
vehicle license tax	1,119,567	569,435	51%	6%	536,601	32,834
total intergovernmental	6,174,993	3,049,366	<b>49%</b>	8%	2,834,395	214,971
charges for services	765,338	254,470	33%	-32%	372,728	(118,258)
fines and forfeitures	180,410	86,970	48%	15%	75,568	11,402
other revenues	97,315	93,707	96%	68%	55,727	37,980
<u>transfers in</u>	1,507,137	597,585	40%	-17%	717,102	(119,517)
total	\$ 12,443,899	\$ 6,212,758	50%	3%	\$ 6,008,270	\$ 204,488

The table below illustrates the General Fund Town Sales Tax in more detail than was presented in the major revenue section of this report.

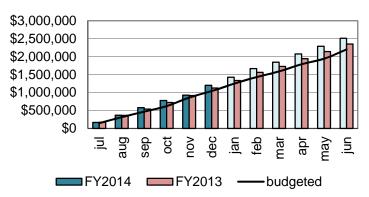
General Fund Town Sales Tax	monthly projections	current year actual	% variance from projection	% change from prior year	prior year actual
Jul	145,861	165,685	14%	-3%	170,394
Aug	167,489	202,270	21%	5%	193,193
Sep	153,754	211,097	37%	21%	173,958
Oct	154,718	198,967	29%	9%	182,790
Nov	236,783	148,415	-37%	-24%	195,828
Dec	181,753	273,764	51%	32%	207,697
YTD total	1,040,358	1,200,198			1,123,860
YTD variance		159,840	15%	7%	76,338
Annual totals	budget	forecast (trend)	projected	variance	prior year actual
	2,200,000	2,511,224	311,224	14.1%	2,351,499

- The annual budget projected General Fund Town sales tax revenue in the amount of \$2,200,000.
- As of 12/31/13, the total collected is \$1,200,198. This is \$159,840 or 15% greater than the projected amount.
- Current year revenue is \$76,338 or 7% greater than the prior year.
- Based on the trend in the first six months, General Fund sales tax revenue could reach \$2,511,224, which would be \$311,224 or 14% greater than the budgeted amount of \$2,200,000.







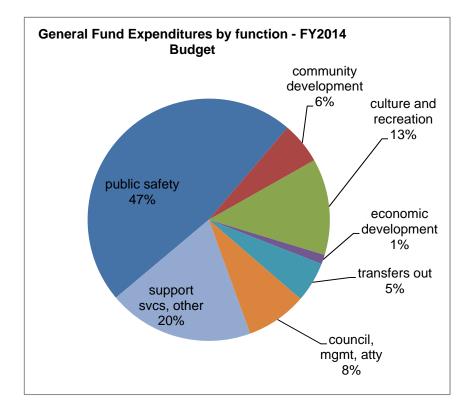


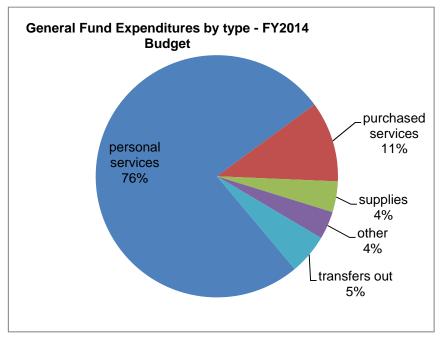
### General Fund Expenditures

The General Fund accounts for the majority of the Town's services including, public safety – police and fire/EMS services; culture and recreation – parks maintenance, recreation programs, fitness center, aquatics, special events, senior center and library services; community development; and general government - elected officials, administration, town attorney, courts, finance, information technology and human resources.

Public safety expenditures make up nearly half of the total budget in the General Fund at 47% while 28% is for general government, 13% is for culture and recreation, 6% if for community development, which includes planning, zoning and building inspection, and 1% for economic development. A total of 5% is transferred to other funds.

Looking at it another way, personal services (employee salary and benefits) make up





76% of the total General Fund budget. The rest of the General Fund consists of purchased services (non-employee services) -11%; supplies -4%; and other (dues, memberships, training) -4%.

The following tables compare current year-to-date actuals to the budget and prior year amounts by department and then by function and type.

General Fund Expenditures by Department	budget		current year actual		% expended	% chang from prio year	prior year actual
town council	\$ 152,	324 \$	\$	65,243	43%	-7%	\$ 69,799
administration	673,	404		348,142	52%	19%	293,310
courts	278,	448		122,128	44%	11%	110,298
town attorney	255,	460		119,251	47%	33%	89,437
finance	908,	947		412,056	45%	10%	376,078
human resources	214,	794		105,404	49%	26%	83,716
community development	561,	700		234,580	42%	16%	202,888
police	3,771,	703	1	,681,594	45%	5%	1,594,544
fire/EMS	2,534,	446	1	,277,667	50%	20%	1,065,695
information technology	536,	365		257,984	48%	8%	238,036
parks and recreation	1,345,	340		568,304	42%	5%	543,017
library	367,	040		173,744	47%	20%	144,321
engineering	176,	435		62,975	36%	10%	57,242
general government	623,	085		240,197	39%	45%	165,981
cemetery	25,	550		6,126	24%	-12%	6,938
economic development	167,	665		77,097	46%	-3%	79,642
transfers out	716,	308		328,392	46%		4,000,000
total	\$ 13,309,	014	\$6	6,080,884	46%	-33%	\$ 9,120,942

- The total General Fund budget is \$13,309,014. To date, one-half of the way through the fiscal year, \$6,080,884 or 46% has been expended.
- Many of the departments' expenditures are greater than the prior year; however, these differences are expected and budgeted. Most departments are within 50% of the annual budget, which is normal for being 50% of the way through the year. Significant variances of current year amounts to budget and prior year amounts are explained below.
- Administration expenditures are 19% greater than the prior year. The prior year variance is due to an increase in salary and benefit costs and other expenditures new in this year's budget including the economic development brochure and Town newsletter printing.
- Court expenditures are 11% greater than the prior year because of increased Pinal County inmate housing costs.
- Town Attorney expenditures are 33% greater than the prior year due to adding a full-time associate attorney position.
- Finance expenditures are 10% greater than the prior year due to an additional customer service representative position and additional overtime needed to facilitate the transition of the new Finance Director during year-end and audit preparation procedures.
- Human Resources expenditures are 26% greater than the prior year due to operating the first part of the prior year without a Human Resources Director.
- Community Development expenditures are 16% greater than the prior year due to professional services related to the proposed annexation and contracted building inspection used while an employee was out on worker's compensation leave.
- Fire/EMS expenditures are 20% greater than the prior period due to a vacancy in the Fire Chief position in the prior year, the addition of a Fire Marshall/Battalion Chief position,

greater overtime and health insurance costs and timing of the paramedic certification allowance payment.

- Library expenditures 20% greater than the prior year due to position vacancies in the prior year.
- General government expenditures are 45% greater than the prior year because of costs related to the potential annexation and property tax and assessment payments made by the Town.

General Fund Expenditures by Function	budget		current year actual		% expended	% change from prior year	prior year actual
general government	\$	3,668,377	\$	1,676,531	46%	17%	\$ 1,433,593
public safety		6,306,149		2,959,261	47%	11%	2,660,239
community development		738,135		297,555	40%	14%	260,130
culture and recreation		1,712,380		742,048	43%	8%	687,338
economic development		167,665		77,097	46%	-3%	79,642
transfers out		716,308		328,392	46%		4,000,000
total	\$	13,309,014	\$	6,080,884	46%	-33%	\$ 9,120,942

General Fund Expenditures by Type	budget	current year actual		% expended	% change from prior year	prior year actual
personal services	\$ 10,118,661	\$	4,807,539	48%	17%	\$ 4,126,619
purchased services	1,431,587		498,187	35%	-7%	537,820
supplies	548,691		253,724	46%	-22%	325,995
other	493,767		193,042	39%	48%	130,508
transfers out	716,308		328,392	46%		4,000,000
total	\$ 13,309,014	\$	6,080,884	46%	-33%	\$ 9,120,942

## Highway User Revenue Fund

The Highway User Revenue Fund (HURF) accounts for operation, maintenance and capital expenditures of Town streets and highways (public works). HURF is primarily supported by state-shared highway user revenue and transportation excise tax received from Pinal County. These revenues must be used on street and highway expenditures.

### HURF Revenue

HURF Revenue	budget current year % received % change from prior year		prior year actual			
highway user revenue	\$1,659,987	\$	746,529	45%	3%	\$ 726,710
transportation excise tax	915,000		482,176	53%	9%	442,842
other revenues	17,000		31,609	186%	28%	24,676
transfers in	9,750		-	0%		-
total	\$2,601,737	\$	1,260,314	48%	6%	\$ 1,194,228

- Highway user revenue is near expectations with 48% received and 3% greater than the prior year.
- Transportation excise tax revenues are meeting expectations with 53% received. They are 9% ahead of the prior year.
- Overall, highway user revenue fund revenue is nearly meeting budget expectations and is 6% greater than the prior year.
- Highway user revenue and transportation excise tax are discussed in more detail in the major revenue section.

### HURF Expenditures

HURF Expenditures	budget		urrent year actual	% expended	% change from prior year	orior year actual	
personal services	\$ 1,272,506	\$	555,268	44%	-7%	\$ 598,739	
purchased services	251,200		123,151	49%	6%	116,508	
supplies	423,400		128,074	30%	21%	105,494	
capital outlay	4,525,000		102,847	2%	19%	86,557	
other	5,080		1,668	33%	277%	442	
transfers out	773,535		310,834	40%	101%	154,956	
total	\$ 7,250,721	\$	1,221,842	17%	15%	\$ 1,062,696	

• Only 17% of the budget is expended because capital outlay, the largest component of expenditures, is only 2% complete.

HURF Capital Outlay Expenditures	budget		current year actual		% expended
equipment:					
backhoe attachments	\$	25,000	\$	-	0%
streets and highways:					
Phase 1&2 curb, gutter, pavement, storm drainage		1,600,000		-	0%
Florence Gardens phase 4 curb, gutter, pavement, storm drainage		40,000		-	0%
State Highways 79B and 287 intersection improvements		250,000		46,469	19%
Diversion Dam Road improvements from Hwy 79 to Bowling Road		1,575,000		14,353	1%
Street signalization		150,000		-	0%
Felix Road milling and paving from Hiller to Heritage		450,000		-	0%
Pinal Street drainage improvements from Butte to Ruggles		125,000		-	0%
Hunt Highway overlay to County line		110,000		42,025	38%
Butte Avenue pavement sealing from Hwy 79A to Diffin Road		175,000		-	0%
Stormwater master plan		25,000		-	0%
total streets and highways		4,500,000		102,847	2%
total	\$	4,525,000	\$	102,847	2%

## **Capital Improvement Fund**

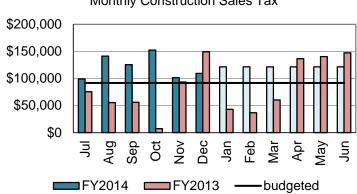
The Capital Improvement Fund (CIP) accounts for many of the Town capital projects including buildings and building improvements, park improvements, land acquisitions and equipment. Expenditures not included in the Capital Improvement Fund are those related to streets and highways, which are accounted for in the Highway User Revenue Fund. The Capital Improvement Fund is primarily supported by construction-related sales tax.

CIP Fund Revenue	budget	C	urrent year actual	% received	% change from prior year		prior year actual
private construction tax	\$ 1,100,000	\$	729,195	66%	67%	\$	436,600
other revenues	80,000		23,905	30%	-5%		25,080
total	\$ 1,180,000	\$	753,100	64%	63%	\$	461,680

#### Capital Improvement Fund Revenue

Private Construction Sales Tax	monthly projections	current year actual	% variance from projection	% change from prior year	prior year actual
Jul	91,667	99,011	8%	31%	75,460
Aug	91,667	141,373	54%	155%	55,345
Sep	91,667	125,508	37%	124%	55,999
Oct	91,667	152,369	66%	2038%	7,126
Nov	91,667	101,586	11%	9%	93,389
Dec	91,667	109,348	19%	-27%	149,281
YTD total	550,000	729,195			436,600
YTD variance		179,195	33%	67%	292,595
Annual totals	budget	forecast (trend)	projecte	d variance	prior year actual
	1,100,000	1,458,390	358,390	32.6%	1,000,661

- Private construction sale tax is exceeding expectations with 66% received.
- The annual budget projected private construction sales tax revenue in the amount of \$1,100,000.
- As of 12/31/13, the total collected is \$729,195. This is \$179,195 or 33% greater than the projected amount.



#### Monthly Construction Sales Tax

- The total collected is \$292,595 or 67% greater than the prior year.
- Based on the trend in the first six months, private construction sales tax could reach \$1,458,390 which would be \$358,390 or 33% greater than the budgeted amount of \$1,100,000.

\$2,000,000 \$1,500,000 \$1,000,000 \$500,000 \$0 Aug Sep Dec Jan Feb Mar 0ct O Nov Apr Jun May ٦ FY2014 FY2013 ----- budgeted

**Cumulative Construction Sales Tax** 

#### Capital Improvement Fund Expenditures

• As illustrated in the table below, the majority of the capital improvement projects are yet to get underway, with only 3% or \$139,668 of \$5.1 million budget expended.

Capital Improvements Project Fund Expenditures	budget	current year actual	% expended
Police			
security camera system upgrade	35,000	20,255	58%
Anthem substation FFE	15,000	-	0%
	50,000	20,255	41%
Fire/EMS			
heart monitors/defibrilator replacements	100,000	99,845	100%
patient care reporting system	35,000	26,877	77%
SCBAs	73,509	-	0%
voice amplifiers	35,000	-	0%
Anthem substation FFE	15,000	-	0%
firetruck	1,151,553	1,157,919	101%
	1,410,062	1,284,641	91%
Parks and Recreation			
parks - 3 barbecue and 5 water closets for parks	4,500	-	0%
Aero Modeler Park improvements	6,000	-	0%
mower	9,000	-	0%
bunker rake	12,000	-	0%
ATV	8,000	-	0%
scoreboards for ball parks	44,000	-	0%
Main Street playground equipment	125,000	-	0%
Padilla Park improvements	350,000	-	0%
softball field #3 lighting	100,000	-	0%
	658,500	-	0%

Capital Improvements Project Fund Expenditures	budget	current year actual	% expended
Public Works			
tractor	30,000	-	0%
crosswalk improvements	240,000	-	0%
neighborhood lighting project	500,000	-	0%
	770,000	-	0%
General Government			
computers and printers	67,600	29,510	44%
council meeting agenda system	-	7,550	
wireless interconnection redundancy upgrade	157,650	20,728	13%
, 10	225,250	57,788	26%
Facilities		·	
Town Hall - paint exterior	21,700	-	0%
land acquisition	500,000	97,625	20%
Territory Square CLOMR/LOMR and site work	600,000	78,068	13%
Police Station improvements	248,500	20,320	8%
Fire Station - patch bay floors	6,000	-	0%
Public Works building improvements	30,000	-	0%
Fitness Center - replace 3 HVAC units	24,000	-	0%
Heritage Park - new roof	5,000	-	0%
Heritage Park - concession area cooler	1,200	-	0%
Senior Center - replace 2 HVAC units	18,000	-	0%
Senior Center - repair restroom floors and sinks	9,200	-	0%
Town facilities maintenance	100,000	-	0%
Fire Station, Fitness Center, Silver King Marketplace - roof repai		-	0%
Town Hall - HVAC rebalancing	15,000	-	0%
Town Hall - administration conference room expansion	16,200	-	0%
Brunekant stabilization, rehabilitation	250,000	14,566	6%
	1,897,100	210,579	11%
Fleet			
4 floor jacks	8,000	-	0%
2 battery chargers	2,000	-	0%
AC recovery/recycling/recharge system	12,000	-	0%
all-inclusing diagnostics system	23,500	-	0%
heavy-duty transmission fluid system	19,000	-	0%
coolant recovery system	5,500	-	0%
lift jack	6,500	-	0%
	76,500	-	0%
total	\$ 5,087.412	\$ 1,573,263	31%

## Water Utility Fund

The Water Utility Fund accounts for water utility operations, maintenance and capital projects and is primarily supported by water utility usage fees.

### Water Utility Fund Revenue

Water Utility Revenue	budget	С	urrent year actual	% received	% change from prior year	prior year actual
water utility fees	\$ 2,942,100	\$	1,332,937	45%	9%	\$ 1,217,849
other revenues	20,000		31,557	158%	35%	23,382
total	\$ 2,962,100	\$	1,364,494	46%	10%	\$ 1,241,231

• Water utility fee revenue is meeting expectations with 45% received and 9% greater than the prior year.

### Water Utility Fund Expenditures

Water Utility Expenditures	budget	С	urrent year actual	% expended	% change from prior year	prior year actual
personal services	\$ 491,400	\$	203,467	41%	32%	\$ 153,752
purchased services	586,250		172,049	29%	6%	162,477
supplies	146,900		47,888	33%	15%	41,722
capital outlay	4,836,000		45,237	1%	641%	6,108
other	450,053		79,198	18%	50%	52,678
transfers out	599,474		284,269	47%	58%	180,402
total	\$ 7,110,077	\$	832,108	12%	39%	\$ 597,139

• Personal services are 32% more than the prior year due to the filling of vacant positions and filling of the new Utility Director and Customer Service Rep positions.

Water Utility Capital Outlay Expenditures	budget		urrent year actual	% expended
	45 000	•		00/
new well in North Florence	\$ 45,000	\$	-	0%
relocation of water line at INS Admin Building	110,000		-	0%
water storage tank at Florence Gardens	1,400,000		43,488	3%
fire hydrant replacements	60,000		1,750	3%
replace well #3	235,000		-	0%
water valve replacements	105,000		-	0%
water line replacement on Main Street	92,000		-	0%
4" and under water line replacements in various locations	400,000		-	0%
fire hydrant system replacement in downtown	35,000		-	0%
water line replacement from Main Street to Centennial and 20th Street to high school	438,000		-	0%
loop system to storage tank for North Florence main supply	105,000		-	0%
water line extension from well #5 to well # 4 along Willow	918,000		-	0%
water line from well #3 and well #4 supply site to Bowling Road	70,000		-	0%
water line extension from Butte to Ruggles with loop to Granite	783,000		-	0%
VFDs on booster pumps	40,000		-	0%
total	\$ 4,836,000	\$	45,238	1%

## Wastewater Utility Fund

The Wastewater Utility Fund accounts for wastewater (sewer) utility operations, maintenance and capital projects and is primarily supported by wastewater utility usage fees.

#### Wastewater Utility Fund Revenue

Wastewater Utility Revenue	budget	С	urrent year actual	% received	% change from prior vear	prior year actual
wastewater fees	\$ 3,808,652	\$	1,649,252	43%	16%	\$ 1,418,092
loan proceeds	870,000		-	0%		-
other revenues	13,000		20,655	159%	-61%	53,613
total	\$ 4,691,652	\$	1,669,907	36%	13%	\$ 1,471,705

• Wastewater utility fee revenue is meeting expectations with 43% received and 16% greater than the prior year.

Wastewater Utility Expenditures	budget	С	urrent year actual	% expended	% change from prior year	prior year actual
personal services	\$ 616,000	\$	251,529	41%	65%	\$ 152,386
purchased services	1,021,110		340,777	33%	-9%	372,760
supplies	179,100		48,882	27%	-26%	65,819
capital outlay	2,314,500		-	0%		-
other	29,600		7,703	26%	-10%	8,598
debt service	620,562		442,124	71%	-5%	465,448
transfers out	517,290		225,299	44%	48%	152,544
total	\$ 5,298,162	\$	1,316,314	25%	8%	\$ 1,217,555

#### Wastewater Utility Fund Expenditures

• Personal services expenditures are 65% greater than the prior year due to the filling of vacant positions and filling of the new Utility Director and Customer Service Rep positions.

Wastewater Utility Capital Outlay Expenditures	budget	current year actual	% expended
sewer main extension and replacement as needed	\$ 400,000	-	0%
Florence wastewater treatment plant (WWTP) expansion	525,000	-	0%
18" sewer bore across SH79 at Hunt Highway	100,000	-	0%
sewer line extension to expand North Florence WWTP capacity	30,000	-	0%
polishing lagoons and berm reconstruction at WWTP	214,000	-	0%
office lab space at WWTP	288,000	-	0%
office space renovation at WWTP	57,500	-	0%
expand effluent discharge system	700,000	-	0%
total	\$ 2,314,500	\$ -	0%

### **Sanitation Utility Fund**

The Sanitation Utility Fund accounts for sanitation utility operations, maintenance and capital projects and is primarily supported by sanitation utility usage fees.

### Sanitation Utility Fund Revenue

Sanitation Revenue	budget	С	urrent year actual	% received	% change	ł	orior year actual
sanitation fees	\$ 669,090	\$	338,412	51%	-37.3%	\$	540,158
other revenues	314,000		4,712	2%	-53.8%		10,201
total	\$ 983,090	\$	343,124	35%	-38%	\$	550,358

- Sanitation utility fee revenue is meeting expectations with 51% received.
- However, fees are 37% lower than the prior year due to a reduction in the fee amount with the switch to contracted (vs. employee) trash pickup services.

### Sanitation Utility Fund Expenditures

Sanitation Expenditures	budget	С	urrent year actual	% expended	% change	k	orior year actual
personal services	\$ 96,900	\$	54,052	56%	-63%	\$	146,112
purchased services	660,695		262,783	40%	227%		80,250
supplies	1,800		2,892	161%	-90%		29,562
transfers out	68,724		30,562	44%	-14%		35,460
total	\$ 828,119	\$	350,289	42%	20%	\$	291,384

• Personal services expenditures are 63% lower and purchased services are 227% greater due to the switch to contracted (vs. employee) trash pickup services.

### **Development Impact Fee Funds**

Development Impact Fee Funds account for the various development impact fees the Town collects to offset the impact (increased services/expenditures) of growth from new development. These fees are collected upon the issuance of a building permit for new residential units and new commercial construction.

In order to establish development impact fees, the Town is required by state statute to complete land use assumptions and an infrastructure improvement plan upon which to base the impact fees for each service facility.

Currently, the Town collects development impact fees for police, fire/ems, transportation, parks and open space, water and sewer. Development impact fees used to be collected for general government and sanitation until Jan. 1, 2012, when the state legislature passed a bill prohibiting the collection of such fees. Library impact fees may still be collected; however, the Town ceased their collection until a new impact fee study could be completed since the Town does not own a library.

Summary of Collection and Use of											
Development Impact Fees	General G	overnment		Po	lice		Fire	/EMS	Transp	ortatior	n
	budget	actual	b	udget		actual	budget	actual	budget	act	ual
Sources											
Development Fees Collected	\$-	\$-	\$	146,798	\$	66,323	\$ 199,778	\$ 78,035	\$ 268,403	\$4	5,645
Interest Earnings	2,000	3,141		100		847	2,000	2,537	1,000		1,792
Loan Proceeds	-	-		-		-	1,295,749	-	-		-
Transfers In	-	-		-		-	149,078	149,078	-		-
Total Sources	2,000	3,141		146,898		67,170	1,646,605	229,650	269,403	4	7,437
Uses											
Capital Improvement Projects - DIF funded	-	-		127,300		103,683	3,019,244	1,984,073	-		-
Debt Service	-	-		-		-	-	-	-		-
Professional Services - DIF Revisions	-	233		-		233	-	233	-		233
Professional Services - CIP-related	-	-		-		-	-	-	846,747		-
Transfers Out	-	-		149,078		149,078	-	-	-		-
Total Uses	-	233		276,378		252,994	3,019,244	1,984,306	846,747		233
Net Increase (Decrease)	2,000	2,908	(	129,480)		(185,824)	(1,372,639)	(1,754,656)	(577,344)	4	7,204
Beginning Balance - July 1, 2013	1,218,975	1,218,975	:	357,397		357,397	1,807,744	1,807,744	674,359	67	4,359
Ending Balance - December 31, 2013	\$ 1,220,975	\$ 1,221,883	\$	227,917	\$	171,573	\$ 435,105	\$ 53,088	\$ 97,015	\$ 72	21,563

The following table summarizes the collection, use and balances of these impact fees.

Summary of Collection and Use of								
Development Impact Fees	Parks/Op	en Space	Lib	rary	Wa	iter	Sev	wer
	budget	actual	budget	actual	budget	actual	budget	actual
Sources								
Development Fees Collected	\$ 227,960	\$ 54,848	\$ 20,806	\$ 2,639	\$ 7,920	\$-	\$ 8,560	\$-
Interest Earnings	2,000	3,229	1,000	2,074	-	259	1,000	932
Loan Proceeds	-	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-	-
Total Sources	229,960	58,077	21,806	4,713	7,920	259	9,560	932
Uses								
Capital Improvement Projects - DIF funded	1,181,677	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-
Professional Services - DIF Revisions	-	233	-	233	-	233	-	233
Professional Services - CIP-related	-	-	500,000	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-
Total Uses	1,181,677	233	500,000	233	-	233	-	233
Net Increase (Decrease)	(951,717)	57,844	(478,194)	4,480	7,920	26	9,560	699
Beginning Balance - July 1, 2013	1,224,805	1,224,805	798,998	798,998	111,196	111,196	359,426	359,426
Ending Balance - December 31, 2013	\$ 273,088	\$ 1,282,649	\$ 320,804	\$ 803,478	\$ 119,116	\$ 111,222	\$ 368,986	\$ 360,125

Summary of Collection and Use of											
Development Impact Fees	Sanitation			P	North Flore	ence Water	N	North Florence Sewer			
	Ł	oudget		actual		budget	actual	ł	oudget		actual
Sources											
Development Fees Collected	\$	-	\$	-	\$	-	\$-	\$	-	\$	-
Interest Earnings		-		57		15	23		-		-
Loan Proceeds		-		-		-	-		-		-
Transfers In		-		-		-	-		-		-
Total Sources		-		57		15	23		-		-
Uses											
Capital Improvement Projects - DIF funded		43,675		-		-	-		-		-
Debt Service		-		-		-	-		-		-
Professional Services - DIF Revisions		-		-		-	233		-		-
Professional Services - CIP-related		-		-		-	-		-		-
Transfers Out		-		-		-	-		-		-
Total Uses		43,675		-		-	233		-		-
Net Increase (Decrease)		(43,675)		57		15	(210)		-		-
Beginning Balance - July 1, 2013		45,751		45,751		9,637	9,637		12,297		12,297
Ending Balance - December 31, 2013	\$	2,076	\$	45,808	\$	9,652	\$ 9,427	\$	12,297	\$	12,297

# **Fund Summaries**

In addition to the discussion above regarding major funds, the following table summarizes all Town funds, as well as displaying the beginning and ending fund balances for the funds.

		budget	C	urrent year actual	% received/ expended	% change from prior year		prior year actual
Concerct Frind								
<i>General Fund</i> beginning fund balance	\$	11 252 127	\$	11 252 427				
	φ	11,253,437 12,443,899	φ	11,253,437 6,212,758	50%	3%	\$	6 009 270
revenue					50% 46%	-33%	φ	6,008,270
expenditures	\$	13,309,014	¢	6,080,884	40%	-33%		9,120,942
ending fund balance	Ф	10,388,322	\$	11,385,311				
Capital Improvements Fu	nd							
beginning fund balance	\$	10,847,831	\$	10,847,831				
revenue		1,180,000		753,100	64%	63%		461,680
expenditures		7,447,075		1,643,011	22%	83%		896,515
ending fund balance	\$	4,580,756	\$	9,957,920				
Highway User Revenue F	und							
beginning fund balance	\$	6,542,995	\$	6,542,995				
revenue	Ŧ	2,601,737	Ŧ	1,260,314	48%	6%		1,194,228
expenditures		7,250,721		1,221,842	17%	15%		1,062,696
ending fund balance	\$	1,894,011	\$	6,581,467	,0			.,,
Construction Tax Fund								
beginning fund balance	\$	3,388,187	\$	3,388,187				
revenue	φ		φ		27%	-39%		92 400
		190,000		51,311	2170	-39% -100%		83,499
expenditures	۴	-	¢	-		-100%		260,913
ending fund balance	\$	3,578,187	\$	3,439,498				
Food Tax Fund								
beginning fund balance	\$	1,590,293	\$	1,590,293				
revenue		230,000		117,405	51%	13%		104,028
expenditures		-		-				-
ending fund balance	\$	1,820,293	\$	1,707,698				
Debt Service Fund								
beginning fund balance	\$	69,748	\$	69,748				
revenue		359,663		69,748	19%			-
expenditures		359,663		69,748	19%	0%		69,748
ending fund balance	\$	69,748	\$	69,748				-, -
Economic Development	Canit	al Projects Fi	und					
beginning fund balance	5 (Capia	442,650	\$	442,650				
revenue	Ψ	5,000	Ψ	1,125	23%			-
expenditures		444,856		-	23 <i>%</i> 0%			-
ending fund balance	\$	444,830 2,794	\$	443,775	070			_
	ψ	2,194	ψ	443,773				

		budget	С	urrent year actual	% received/ expended	% change from prior year	prior year actual
Water Utility Fund							
beginning funds available	\$	7,319,515	\$	7,319,515			
revenue	Ψ	2,962,100	Ψ	1,364,494	46%	10%	1,241,231
expenditures		7,110,077		832,108	40 <i>%</i> 12%	39%	597,139
ending funds available	\$	3,171,538	\$	7,851,901	1270	5370	397,139
		, ,	·	, ,			
Wastewater Utility Fund							
beginning funds available	\$	5,540,788	\$	5,540,788			
revenue		4,691,652		1,669,907	36%	13%	1,471,705
expenditures		5,298,162		1,316,314	25%	8%	1,217,555
ending funds available	\$	4,934,278	\$	5,894,381			
Sanitation Utility Fund							
beginning funds available	\$	1,354,064	\$	1,354,064			
revenue	Ŧ	983,090	Ŧ	343,124	35%	-38%	550,358
expenditures		828,119		350,289	42%	20%	291,384
ending funds available	\$	1,509,035	\$	1,346,899			- ,
Grant Funds							
beginning fund balances	\$	89,637	\$	88,846			
revenue	Ψ	1,442,850	Ψ	307,661	21%		
expenditures		1,506,211		540,405	36%		
ending fund balances	\$	26,276	\$	(143,898)			
ending fund balances	Ψ	20,270	Ψ	(143,030)			
Other Special Revenue Fi							
beginning fund balances	\$	276,533	\$	276,533			
revenue		122,685		67,732	55%	30%	51,947
expenditures		148,136		85,924	58%	-6%	91,345
ending fund balances	\$	251,082	\$	258,341			
Streetlight Improvement	Distrio	ct Funds					
beginning fund balances	\$ \$	825,104	\$	825,104			
revenue	*	1,250	Ŷ	2,103	168%	149%	845
expenditures		69,500		18,647	27%	-16%	22,127
ending fund balances	\$	756,854	\$	808,560	2170	1070	<i>~~</i> , <i>~~1</i>
Development Impact Fee			<b>*</b>	0 000			
beginning fund balances	\$	6,620,585	\$	6,620,585			
revenue		2,334,167		411,459	18%		
expenditures		5,867,721		2,238,931	38%		
ending fund balances	\$	3,087,031	\$	4,793,113			

	budget		C	current year actual	% received/ expended	% change from prior year	prior year actual
Fleet Services Fund							
beginning funds available	\$	-	\$	-			
revenue	•	671,228	Ţ	318,283	47%		
expenditures		671,228		318,283	47%		
ending funds available	\$	-	\$	-			
Facility Services Fund							
beginning funds available	\$	-	\$	-			
revenue	-	436,745		138,971	32%		
expenditures		435,745		138,971	32%		
ending funds available	\$	1,000	\$	-			
Firefighter Pension Fund	,						
beginning fund balance	\$	14,780	\$	14,780			
revenue		30,000		17,724	59%	-15%	20,847
expenditures		10,500		14,211	135%	128%	6,236
ending fund balance	\$	34,280	\$	18,293			
All Town Funds							
beginning fund balances	\$	56,176,147	\$	56,175,356			
revenue		30,686,066		13,107,219	43%	17%	11,188,638
expenditures		50,756,728		14,869,568	29%	9%	13,636,600
ending fund balances	\$	36,105,485	\$	54,413,007			
Community Facilities Dis	triot	#1					
beginning fund balances	، nct \$	3,697,454	\$	2,934,675			
revenue	Ψ	1,613,774	φ	2,934,075	87%	119%	641,168
expenditures		3,728,284		1,407,123	40%	66%	899,485
ending fund balances	\$	1,582,944	\$	2,850,204	4070	0070	099,400
	Ψ	1,002,044	Ψ	2,000,204			
<b>Community Facilities Dis</b>		#2					
beginning fund balances	\$	1,942,903	\$	1,551,357			
revenue		3,155,455		2,822,892	89%	556%	430,263
expenditures		3,875,860	*	1,083,673	28%	50%	723,795
ending fund balances	\$	1,222,498	\$	3,290,576			

This report was prepared by the Town's Finance Department. Please feel free to contact <u>finance@florenceaz.gov</u> with any questions.